

Marshal Warden

Presented by

Brett VanScoy

Fire Protection Inspector

Fire Prevention & Inspection Bureau

Fire & Emergency Services Division

Force Protection Directorate

Army Regulation 420-90

Facilities Engineering Fire Protection

- Chapter 6 Fire Prevention
- 6-2 Organization or activity fire marshal
 - a. Each installation and tenant commander will appoint on orders a responsible person in each principal organization or activity as their marshal warden. The person selected as organization or activity fire marshal should have the position and authority to handle fire prevention in the organization. The fire marshal will receive orientation from professional fire protection personnel outlining their duties and responsibilities. The organization or activity fire marshal will designate subordinate personnel in each assigned building or facility as building or unit fire wardens. He or she will inform the Fire Chief in writing of the individuals designated.

Fire Chief

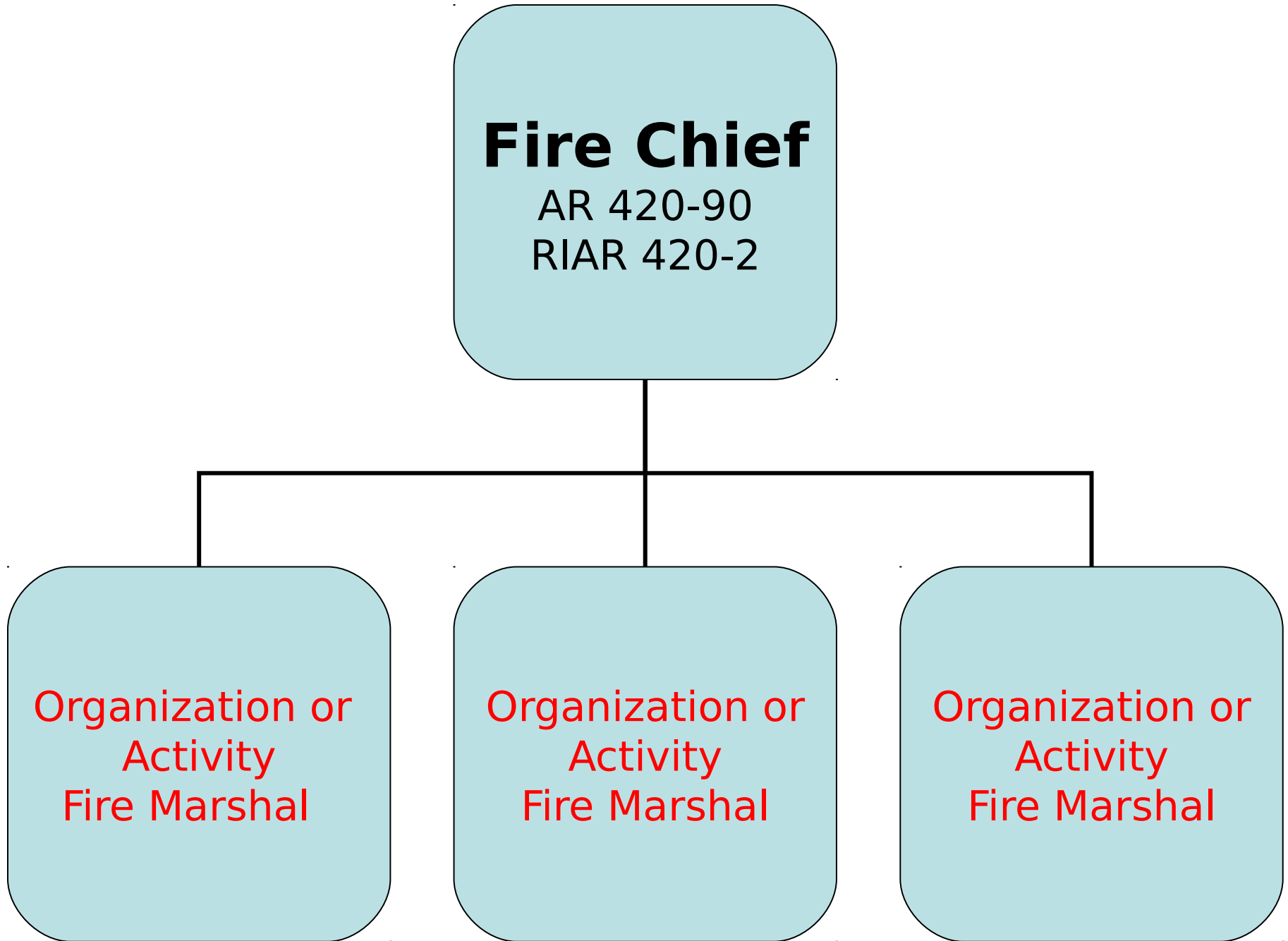
AR 420-90

RIAR 420-2

Organization or
Activity
Fire Marshal

Organization or
Activity
Fire Marshal

Organization or
Activity
Fire Marshal



Organization/Activity Fire Marshal

Responsibilities RIAR 420-2

Directors and Supervisors will cooperate with the Fire Department in appointment of Marshal Wardens.

Directors and Supervisors are responsible for employee accountability in the event of building evacuations and other like circumstances.

Division Chiefs will become aware of disabled employees in their areas and assign personnel to assist disabled employees during evacuations.

Coordinate emergency plans for evacuating personnel, reporting, control of fire and salvaging property.

Organization/Activity Fire Marshal

Will conduct evacuation drills with fire protection personnel.

Normally, evacuation drills will be held during “Fire Prevention Week” activities or on other timely occasions. Evacuation drills will be coordinated with the installation fire department.

The **Organization** or **Activity Fire Marshal** will promptly inform the Fire Chief of deficiencies or hazards requiring the immediate attention of others.

Fire Chief

```
graph TD; FC[Fire Chief] --> OM1[Organization or Activity Fire Marshal]; FC --> OM2[Organization or Activity Fire Marshal]; FC --> OM3[Organization or Activity Fire Marshal]; OM1 --> AMW1[Area Marshal Warden]; OM1 --> AMW2[Area Marshal Warden]; OM2 --> AMW3[Area Marshal Warden]; OM2 --> AMW4[Area Marshal Warden]; OM3 --> AMW5[Area Marshal Warden];
```

The diagram is an organizational chart. At the top is a light blue rounded rectangle labeled "Fire Chief". A vertical line descends from this box to a horizontal line. From this horizontal line, three vertical lines descend to three separate light blue rounded rectangles, each labeled "Organization or Activity Fire Marshal". The text "Organization or Activity" is in red, and "Fire Marshal" is in red. Below the first "Organization or Activity Fire Marshal" box, a horizontal line connects to two vertical lines, which then lead to two light blue rounded rectangles labeled "Area Marshal Warden". The text "Area Marshal Warden" is in blue. Similarly, below the second "Organization or Activity Fire Marshal" box, a horizontal line connects to two vertical lines, which then lead to two light blue rounded rectangles labeled "Area Marshal Warden". The text "Area Marshal Warden" is in blue. Below the third "Organization or Activity Fire Marshal" box, a single vertical line leads to one light blue rounded rectangle labeled "Area Marshal Warden". The text "Area Marshal Warden" is in blue.

**Organization or
Activity
Fire Marshal**

**Organization or
Activity
Fire Marshal**

**Organization or
Activity
Fire Marshal**

**Area
Marshal
Warden**

**Area
Marshal
Warden**

**Area
Marshal
Warden**

**Area
Marshal
Warden**

**Area
Marshal
Warden**

Area Marshal Wardens

1.

Area Marshal Wardens (individuals selected from each major activity or organization) will be supervised by the Fire Chief.

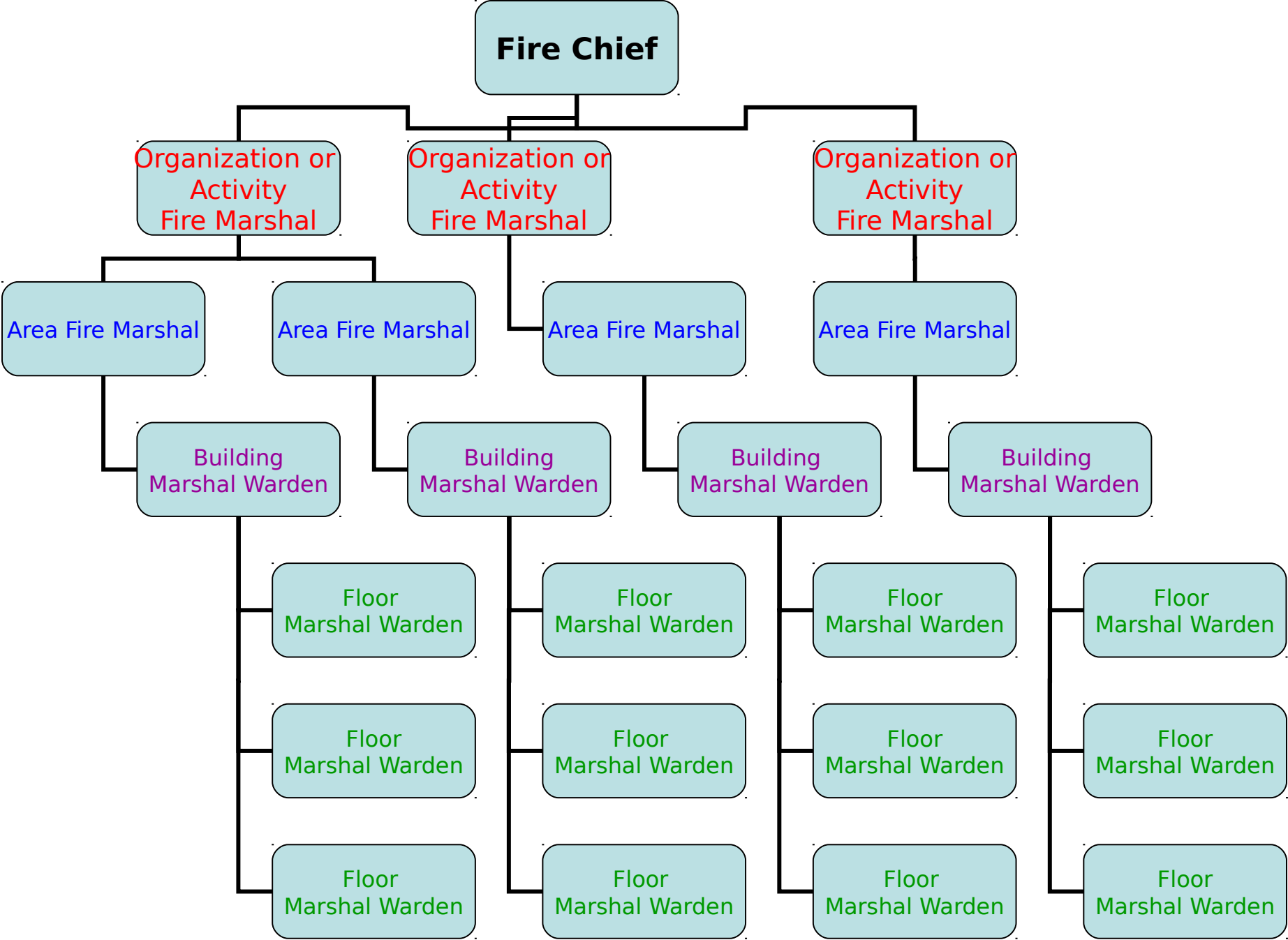
2. They will attend monthly meetings at designated locations and times.

3. They will appoint **Building Marshal Wardens** and **alternates** and keep an up to date roster.

4. Distribute instructions, fire prevention literature, etc.

5. Make monthly inspections of their areas.

6. Conduct periodic meetings with all **Floor Marshal Wardens** in their areas.
7. Inform the **Organization** or **Activity Fire Marshal** each month of findings and deficiencies corrected. The Area Fire Warden will include matters requiring immediate attention of others.
8. Enforcement of fire regulations and taking action to initiate corrective measures for infractions.



Building Marshal Warden's

Building Marshal Wardens are individuals selected from each building, are supervised by the Area Marshal Warden and will have the following duties:

Building Marshal Warden's

- Appointment of assistants and alternates and assignments of specific duties to ensure adequate supervision of all evacuations.
- In the event of an evacuation, take charge of all matters pertaining to the evacuation of personnel in their building.
- Development, posting, publishing, and distributing of detailed guidance and evacuation plans to all personnel in the building.
- Reporting of any irregularities or deficiencies in their buildings, either in writing or orally, to the [Area Marshal Warden](#).

Floor Marshal Warden's

- Individuals selected from each floor or physical division within a building with a primary responsibility of safely leading an evacuation of all personnel.
- They will report to the Building Marshal Warden and will have duties to include:

Floor Marshal Warden's

- Acquainting himself/herself with employees with disabilities.
- Instructing all personnel in his/her area of the location of all exits and of the exits assigned to them.
- Instructing all personnel in the location of fire alarm pull stations, fire extinguishers and other emergency equipment.
- Appointment of at least one male and one female searcher to check restrooms and other rooms in which evacuation alarms may not have been heard.
- Instructing all employees in the proper use of fire extinguishers within the area.

Floor Marshal Warden's

- Inspection of his/her area at the close of business to detect and eliminate any fire hazard or defective fire equipment. Report all deficiencies to the **Building Marshal Warden**.
- Visual inspection of fire extinguishers in his/her area on the first working day of each month.
- Reporting all defective **EXIT** lights to the Public Works - Work Order Desk, AMSTA-RI-PWB, 782-2387 or 782-2388





26 8:42 AM



2 11:36 AM



16 8:40 AM

EXIT

8 12:35 PM



8 12:36 PM



Anyone notice
what's wrong with
this set of Fire
Doors?



The Left leaf has a bent rod – this rod inserts into the floor and allows the door to positively latch and keep the expanding hot gasses and smoke from entering the next compartment